

20th February 2025

## From the Acting Assistant Principal - Rebecca Matlock



Dear KGPS Families,

Welcome to Week 4! As we approach the midway point of Term 1, our learning communities are buzzing with activity. It's been fantastic to witness the engagement and enthusiasm across all classes as students continue on their literacy and numeracy journeys, and dive into their first Units of Inquiry.

### Canteen Makeover Unveiled!

Last Friday, we were excited to introduce our community to the renovated canteen, complete with modern facilities and a more open, welcoming space. This renovation, supported by Buxton and celebrated with free fruit from Woolworths, enhances our ability to provide our canteen program for our students. The canteen will also serve as a dynamic educational space for cooking and exploring food science, promoting healthy eating habits among our students.



## Welcome Picnic & Leadership Badge Presentations

Friday 28 February | 5:00-7:00 PM

What to bring: A picnic rug and dinner

### Schedule:

5:00 - 6:00 PM

- Sausage Sizzle
- Canteen Open for Snacks & Drinks
- Tattoo Station (\$2 tattoos)
- Family Games

6:00 - 7:00 PM

- Badge Presentations



### Get Ready for the Welcome Picnic!

Join us next Friday for an evening of fun, food, and community connection at our annual Welcome Picnic, from 5 PM to 7 PM. This is a perfect opportunity to meet and mingle with other families, enjoy a picnic dinner (or buy some snacks or a sausage from the canteen), and celebrate the leadership of our Year 6 students and SRC members. The event will feature some fun family games, a sausage sizzle and even a temporary tattoo 'parlour'. Bring your picnic setup and hopefully enjoy some beautiful weather!

### Volunteers Needed for Our School Canteen!

On a Wednesday and Friday, our renovated school canteen is a bustling hub of activity. It plays a vital role in our school community, but its success depends heavily on the support of volunteers.

If you have your Working With Children's Check and can spare even a single day throughout the year to help, we would greatly appreciate your involvement! Volunteering at the canteen is a wonderful opportunity to engage with the school community, meet other families, and make a significant impact on the daily lives of our students. **Please contact Chum De Silva at [chum.desilva@education.vic.gov.au](mailto:chum.desilva@education.vic.gov.au) to express your interest or to get more information about**

**volunteering.**

Phone: 9792-6300

Website: [www.keysboroughgardensps.vic.edu.au](http://www.keysboroughgardensps.vic.edu.au)

Email: [keysborough.gardens.ps@education.vic.gov.au](mailto:keysborough.gardens.ps@education.vic.gov.au)

## City of Greater Dandenong - English Language Skills Programs

Did you know that the City of Greater Dandenong has a range of programs to support families learning English as an Additional Language. Available programs include English learning sessions, craft courses, and essential job-seeking skills, all designed to assist non-native speakers in integrating more fully into our community. Please see the flyer for a detailed list of offerings and how to register.

Contact Jo Brick at Dandenong Library 85711448 to join English learning and to get support in applying jobs or job seeking skills

**Dandenong Brand New Day:** English learning and craft courses 211 FOSTER Street, DANDENONG Victoria 3175 . Phone: 03 8774 3132 FREE and Childcare available

**Wellsprings for women:** English courses, computer classes and job seeking skills

- 97013740

- [KLC - Phone: \(03\) 9798 7005 - English / Literacy / Computer Skills](tel:0397987005)

**Local neighbourhood Houses and centres:**

- [Neighbourhood Houses and Learning Centres | Greater Dandenong Council](#)

- Activities and classes

- **Chisholm TAFE:** for newly arrived migrants within first 5 years of arrival. Home tutors available

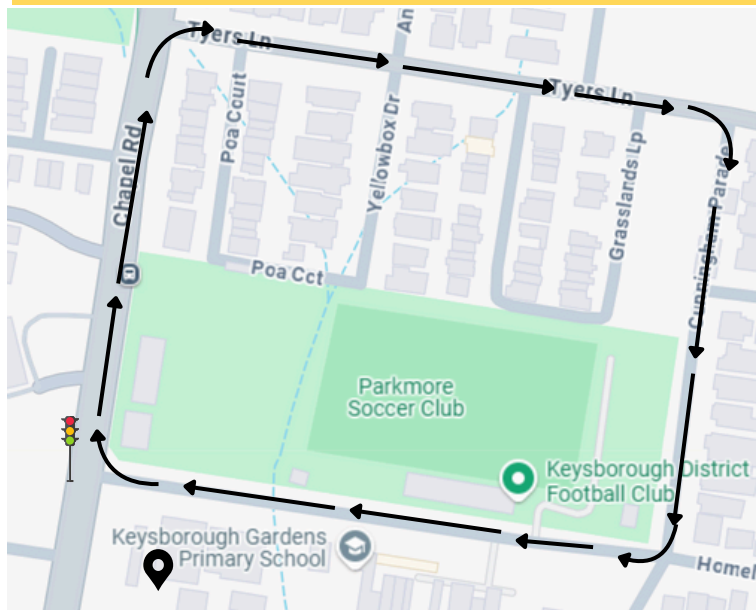
- Phone: 1300 275 265

- Free course available for PR and Citizen



## Important Safety Reminders

Ensuring the safety of our students during pick-up and drop-off remains a top priority. We thank those parents and carers who follow traffic rules and encourage walking or biking to school. For those driving, please continue to be patient and considerate, especially when parking spaces are full. Going around the block again can often free up new parking opportunities, keeping our roads safe and clear. **Please see below for a loop you could try taking, next time there is no parking on Homeleigh Road.**



## Coffee, Contact, and Chat

Join Us Next Thursday! Mark your calendars for Thursday, 27th February, 9:15 - 10:30 AM in the KGPS staff room. Enjoy a relaxed morning of coffee and conversation while contacting some new books for our students. No experience needed - just bring your smile and enjoy the company. Morning tea provided.



## Prep Health Checks - Act Now!

The Primary School Nursing Program is offered by the Department of Education to support the health and development of our prep students.

This program helps identify early signs of health issues that could affect educational progress. Services include vision and hearing tests, speech assessments, and motor skills evaluations. **We urge all families in Prep to complete the School Entrant Health Questionnaire available online or in paper form from your child's teacher.**

THANK YOU SO MUCH

Gratitude

We are so grateful to:

Sharna Woods for donation of books  
Veronica, Anu, Filiz and Adeline for  
Volunteering in our renovated Canteen  
The Pu family for their donations

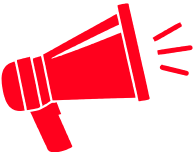
## School Photo Day Reminder

Students were sent home with individualised photo codes this week. Please ensure students dress in full school uniform and bring their best smiles for Photo Day on Tuesday, 4th March.

Kind regards,  
*Rebecca Matlock*

Rebecca Matlock | Acting Assistant Principal

# Student Voice and Leadership: Taking Action



## A message from Dev Nair & Gracie Rodriguez - Vice Captains & SRC Members

On Monday, we had our first SRC meeting, and here's everything that happened! To begin, we introduced ourselves by sharing our names, class, and something we are looking forward to in the Student Representative Council (SRC) this year. After introductions, we discussed the guidelines and expectations for our Essential Agreement, writing our ideas on sticky notes and collaboratively sorting them into groups.

As SRC members, we will be using our existing skills—along with the ones we develop throughout the year—to take action and make a difference. We are so excited to lead meetings, share our ideas, and represent the KGPS community at whole school assemblies throughout the year!



## A message from Maeson Tay & Abraham George - School Captains

On Wednesday, 12th February, we attended the Dandenong City Council's Children's Advisory Group. The day began with some fun icebreaker activities, including 'Would You Rather' questions and decorating our name tags. Our facilitator, Robyn, then introduced us to the purpose of the Children's Advisory Group, explaining its role and the opportunities it provides. We explored topics such as the Student Representative Council (SRC) and what it takes to become the Junior Mayor for the Dandenong City Council. Throughout the session, we also participated in teamwork games alongside other school representatives from the area, strengthening our collaboration and leadership skills. Overall, it was a fantastic experience, and we are eagerly looking forward to the next session in a few weeks' time.

## Annual privacy reminder for our school community

Our school collects and uses student and parent personal information for standard school functions or where permitted by law, as stated in the Schools' Privacy Policy and the Schools' Privacy Collection Notice.

Our Photographing, Filming and Recording Students Policy, describes how we collect and use photographs, video and recordings of students. The policy also explains when parent consent is required and how it can be provided and withdrawn.

We ask parents to also review the guidance we provide on how we use Google Workspace for Education safely at the school and what parents can do to further protect their child's information. If after reviewing the guidance, you have any questions or concerns regarding your child using Google Workspace for Education, please contact the school.

For more information about privacy, refer to: [Schools' privacy policy: information for parents](#). This information is also available in ten community languages: Amharic, Arabic, Chinese, Dari, Gujarati, Mandarin, Somali, Sudanese, Turkish, Urdu and Vietnamese.

# RESPECT IN OUR SCHOOL COMMUNITY

At our school we expect that all students, staff, parents and carers treat each other with respect and dignity.



### AS STUDENTS WE WILL:

Show positive behaviour at all times, speak politely to everyone, behave in a safe manner, encourage others, try your best, show co-operation.

### AS PARENTS AND CARERS WE WILL:

Model positive behaviour, communicate politely to everyone, treat all staff, students and other members of the community with respect, tolerance and fairness.

### AS STAFF WE WILL:

Model positive behaviours to all students, communicate politely to everyone, engage with parents, demonstrate tolerance and understanding to all in our community








## PYP In Action



## Keysie Kids are Global Kids Matrix of Expectations

At Keysborough Gardens Primary School, we encourage all community members (students, staff and families), to use our core values of Kindness, Empathy, Gratitude, Respect and Excellence to guide their daily interactions.

	All Spaces	Classroom	Yard	Digital Citizenship
 <p><b>Respect</b></p>	<ul style="list-style-type: none"> <li>I look after learning spaces, materials and equipment</li> <li>I follow instructions and directions</li> <li>I keep my hands, feet and body to myself</li> <li>I wait and take my turn</li> <li>I walk around the school quietly</li> </ul>	<ul style="list-style-type: none"> <li>I use Whole Body Listening and follow The Group Plan</li> <li>I use a positive tone and body language</li> <li>I value the opinions of others</li> <li>I let others learn</li> </ul>	<ul style="list-style-type: none"> <li>I am inclusive of others</li> <li>I keep our school clean</li> <li>I use toilets in the right way and at the right time</li> <li>I think about other people's games</li> </ul>	<ul style="list-style-type: none"> <li>I get permission before filming/taking photos of others</li> <li>I use my own login details</li> <li>I post in a positive way</li> <li>I value others' privacy and work</li> <li>I follow the ICT User Agreement</li> </ul>
 <p><b>Kindness</b></p>	<ul style="list-style-type: none"> <li>I use positive language</li> <li>I am inclusive of all people and their differences</li> <li>I am a good role model and represent my school well</li> </ul>	<ul style="list-style-type: none"> <li>I offer help to others who may be struggling with a task</li> </ul>	<ul style="list-style-type: none"> <li>I am a good sport</li> <li>I can pick up litter and help keep our community clean</li> </ul>	<ul style="list-style-type: none"> <li>I can ensure that my language online is positive and appropriate at all times</li> <li>I can be an active upstander by reporting inappropriate sites, unsafe use and bullying comments</li> </ul>
 <p><b>Empathy</b></p>	<ul style="list-style-type: none"> <li>I help when someone is sad or upset</li> <li>I listen carefully when someone is talking</li> <li>I try to make others feel happy and safe</li> <li>I consider the feelings of others</li> <li>I am kind and friendly to people I meet</li> </ul>	<ul style="list-style-type: none"> <li>I try to cheer up others when they feel down</li> <li>I celebrate others' accomplishments and feel happy for them</li> </ul>	<ul style="list-style-type: none"> <li>I play fair and share with everyone</li> <li>I can be an upstander</li> <li>I work together and play nicely with others</li> <li>I give positive feedback to others in an activity</li> <li>I reflect on the impact of my actions</li> </ul>	<ul style="list-style-type: none"> <li>I tell an adult if someone is being mean or hurtful online</li> <li>I am careful of how my behaviour online may impact others</li> </ul>
 <p><b>Gratitude</b></p>	<ul style="list-style-type: none"> <li>I say thank you when someone helps me or gives me something</li> <li>I am happy for the things I have</li> <li>I like myself and am proud of what I can do</li> </ul>	<ul style="list-style-type: none"> <li>I thank my teacher and my friends for helping me learn</li> <li>I enjoy learning new things and ask questions</li> <li>I use my time and things carefully and do not waste them</li> </ul>	<ul style="list-style-type: none"> <li>I have fun and respect the plants, animals, and things around me</li> <li>I help others who are hurt or need a friend</li> <li>I use my time and things carefully and do not waste them</li> </ul>	<ul style="list-style-type: none"> <li>I say where I got the information and ideas from when I use them in my work</li> <li>I keep my personal information private and do not share it with strangers online</li> </ul>
 <p><b>Excellence</b></p>	<ul style="list-style-type: none"> <li>I always give my best effort</li> <li>I keep trying, even when things are challenging</li> <li>I learn from my mistakes and try again</li> <li>I help others do their best by encouraging them</li> </ul>	<ul style="list-style-type: none"> <li>I ask for help when I need it to do my best</li> <li>I complete my work to the best of my ability</li> <li>I respect myself, my teacher and classmates by doing my personal best</li> </ul>	<ul style="list-style-type: none"> <li>I play with enthusiasm and energy</li> <li>I help my friends when they need it during games</li> <li>I have fun and do my best when playing sports</li> </ul>	<ul style="list-style-type: none"> <li>I do my best to learn and explore when using the computer or iPad</li> <li>I strive to use technology to learn and create positive things</li> </ul>

# KEYSBOROUGH GARDENS PRIMARY

SchoolPix is coming to photograph on:

## Tuesday 4th March

Early Bird orders with **FREE DELIVERY**  
to your school **CLOSE 5 WORKING DAYS** after  
your last photography session.

A postage fee will apply for orders placed after this date.



**SIBLING ORDERS**  
must be placed prior to  
**8am on 4th March**



Order at [order.schoolpix.com.au](http://order.schoolpix.com.au)

**Misplaced your order flyer?**

Please visit [www.schoolpix.com.au](http://www.schoolpix.com.au) and use the student search to find your child's unique ID or contact our **Customer Care team** on **1300 766 055** or [help@schoolpix.com.au](mailto:help@schoolpix.com.au).

## CONGRATULATIONS TO THE STUDENTS OF THE WEEK!

Keep it up!



- Natalia M
- Artin N
- Benji A
- Jade K
- Jasper C
- Nathan L
- Evie B
- Faith K
- Elena L
- Muhammad Z
- Elijah P
- Jasleen B
- Zumra A
- Jasmira K
- Sia S
- Tiffany A
- Jayden N
- Harvey M
- Sophie C
- Zahra R
- Fawaz E

## SCHOOL SAVINGS BONUS

The Victorian Government has granted \$400 to every student enrolled at a Government School. However accessing these funds can only be through the portal via this [link](#)

You will have received an email from the Department of Education School Savings Bonus team with your login and password. If you have not received this or require it to be re-sent please contact the SSB team on 1800 338 663. The school office unfortunately does not have access to this information and therefore are unable to assist with your login details.

The SSB funds can only be utilised for uniform and activities (eg. camps, swimming, excursions and incursions). To assist our families with the payment for these events we kindly ask all parents and carers to transfer the full these funds (eg. \$400) to the school (or your remaining balance if you have already utilised some for uniform), by allocating it to 'Activities.'

This will reduce the amount parents/carers normally would pay for activities .  
Once you've transferred funds to the school we will automatically adjust/reduce events allowing you to consent in Compass.

# 2025 Terms

**Term 1**  
30th January  
to  
4th April

Years 1-6 start: 30/01 @ 9am  
Prep's start: 31/01 @ 9:30am

**Term 2**  
22nd April  
to  
4th July

**Term 3**  
21st July  
to  
19th September

**Term 4**  
6th October  
to  
18th December

### Student Free Days & Public Holidays:

- Friday 7th March (Curriculum Day)
- Monday 10th March (Labour Day)
- Friday 18th April (Good Friday)
- Monday 21st April (Easter Monday)
- Friday 25th April (ANZAC Day)
- Monday 12th May (Curriculum Day)
- Monday 9th June (King's Birthday)
- Tuesday 4th November (Melbourne Cup)

## VOLUNTEERS NEEDED

HELP!! Canteen Volunteers Urgently Needed.

We need your help to help assist Chum our canteen manager in the canteen.

Please click on the link [here](#) fill in the form.  
Please ensure you have a Working With Childrens Check.

Without volunteers we will not be able to offer lunch orders

# Diary Dates - Term 1 2025

## February 2025

- Thursday 20th - School Council meeting 5:30pm
- Thursday 27th - Yr 5/6 Interschool Sport 9:15am-11am
- Friday 28th - **Whole School Welcome Picnic & Badge Presentation 5-7pm**

## March 2025

- Tuesday 4th - **School Photos** 
- Thursday 6th - Yr 5/6 Interschool Sport 9:15am-11am
- Friday 7th - **Curriculum Day (no school)**
- Monday 10th - **Labour Day (no school)**
- Monday 12th - NAPLAN Begins (Yr 3 & 5)
- Tuesday 13th - Yr 1, 2 & 4 St Johns Incursion
- Monday 17th - Yr 2 SES Visit
- Thursday 20th - Yr 5/6 Interschool Sport 9:15am-11am  
School Council 5.30pm
- Friday 21st - **Harmony Day**
- Monday 24th to Wednesday 26th - Year 4 Camp Gundiwindi
- Thursday 27th - Yr 5/6 Interschool Sport 9:15am-11am

## April 2025

- Friday 4th - **Last day of Term 1**
- Monday 21st - **Easter (no school)**
- Tuesday 22nd - **First Day of Term 2**
- Friday 25th - **ANZAC Day (no school)**

## May 2025

- Thursday 8th - Yr 5/6 Winter Interschool Sports
- Friday 9th - Prep - Yr2 Cross Country
- Monday 12th - **Curriculum Day (no school)**

Whole School Event

No School



# FINANCIAL ASSISTANCE

## INFORMATION FOR PARENTS

The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

**If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF.**

A special consideration category also exists for asylum seeker and refugee families.

The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- \$154 for primary school students
- \$256 for secondary school students

You only need to complete an application form if: your child is newly enrolled in our school or your circumstances have changed.

Check with the office if you are unsure.

[CSEF-2025-application-form](#)



# CURIOUS KIDS PLAYGROUP @ KEYSBOROUGH GARDENS PRIM SCHOOL



**COME AND JOIN US!**

**Starting Tuesday 11th February 2025**

**EVERY TUESDAY DURING SCHOOL  
TERMS**

**9:30am - 10:30am**



**IN OUR LIBRARY**

**ANY FAMILIES AND CHILDREN 0-5  
WELCOME!**

**10 Homeleigh Road, Keysborough  
97926800**



Playgroup  
Victoria



**Thursday 27th February**

**9.15 - 10.30am**

**in the KGPS staff room**

# Coffee and Contacting

**Come and connect with parents in our school community over a coffee while covering some new books.**

**No experience needed—just good company! Morning tea provided.**



## WHAT'S BEEN HAPPENING

The children have been thoroughly enjoying TeamKids this week, and engaged in celebrating Random Acts of Kindness Day on Monday by discussing ways we can be kind to others and creating acts of kindness prompt cards.


We have updated our menu for the first five weeks of this term to reflect feedback and new ideas from the children. We have added DIY omelets to the menu which has been a hit!

This week we started running Community Club, which is a special 4 week club designed by TeamKids where we will go on a journey to discover, celebrate and support our local community. Over the next few weeks, we will be diving into different cultures, learning about local organisations and discovering how we can help and support the people around us. This week, we handed out family recipe templates to parents to learn about our families favourite recipes they cook together at home, so we can also cook these at TeamKids! We have also started a family tree display where the children were able to draw or write things about themselves, their culture and their families. We will be wrapping up this club in Week 8 with a Harmony Week Party one day in after school care.

## TEAMKIDS CLUBS


### MONDAY

BSC:

ASC: Super Sports 


### TUESDAY

BSC:

ASC: Art 


### WEDNESDAY

BSC:

ASC: Cooking 

### THURSDAY

BSC:

ASC: STEM 


### FRIDAY

BSC:


ASC:

BSC: BEFORE SCHOOL CARE | ASC: AFTER SCHOOL CARE

## IMPORTANT DATES

 Monday 24th February | World Wildlife Day

 Tuesday 4th March | Pancake Day

 Friday 7th March | Curriculum Day -  
TeamKids Open 7:00am - 6:30pm



**Service Mobile:** 0432 096 335

**Office Phone:** 1300 035 000

**Service Email:** [KeysboroughGardensPS@teamkids.com.au](mailto:KeysboroughGardensPS@teamkids.com.au)

**Head Office Email:** [info@teamkids.com.au](mailto:info@teamkids.com.au)



# EMBRACE KIDS

**The Drum Theatre, Dandenong, will have a special screening of the documentary 'Embrace Kids.' on Friday 21st March**

**Body-image advocate Taryn Brumfitt is talking to school-aged kids and famous friends about body image, bullying, gender identity, advocacy, representation and more.**

**'Embrace Kids' brings together a collection of stories and voices to entertain and inspire kids and parents alike, showing us that the first step in changing the world, is changing your own mind.**

**Rated G - Ages 10 -15 years old.**

**Doors Open 5pm, Screening starts at 6pm**

**Followed by a party celebrating all people.**

**Free Entry- click below to book tickets**

**CLICK HERE**

## Communication with school staff

Last year, the Right to Disconnect law was introduced for all workplaces. This means that our staff now have the right to enjoy their evenings and weekends without being expected to respond to messages or emails.

Teachers and Education Support staff are not required to reply to phone calls, emails, or Compass messages from parents or students after 5pm or on weekends.

We ask that families understand and respect these boundaries.

Any non-urgent communication will be answered within 2 working days, and urgent matters will be addressed within 24 hours or the next working day.

For urgent matters please call the school between 8:30am and 4:00pm

Thank you for your understanding and support!

## Mobile Devices

All phones bought to school must be switched off and given to teachers for safe keeping.

This includes any device that may connect to or have a similar functionality to a mobile phone such as a smart watch.

**Smart watches must have their internet connectivity switched off during school times.**

When a student is not complying with this mobile phone policy, we will be required to follow a process in line with our existing student engagement policies.

[Mobile phone Policy](#)



## Facebook

Please like our Facebook page. This page is used by the school to share events and updates at the school.

[KGPS Facebook](#) and Instagram.

Any other Facebook pages are not officially authorised by representatives at the school.

## Breakfast Club

Our Breakfast Club is now open on Tuesday and Thursday from 8:30 am at the Canteen. Come along!



## Lost Property

Please name all clothing so we can return it to you if it ends up in Lost Property.



## Early Arrival at school

There is NO supervision for students before 8:40am

For your child's safety

- Stay with your child until 8:40am
- Or, book them into TeamKids



## Student Safety

## Medication

If your child requires medication during the school day, a Medication Authority form must be signed by the parent/carer. Please contact the office.

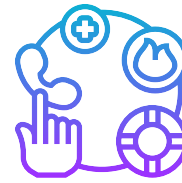
Students cannot administer medication themselves (except older student requiring Ventolin).



## Contact Details

It is important the school has your most current phone, home and email details.

If you change any details please tell us as soon as possible.



## TeamKids

TeamKids is our Before & After School Provider.

The hours of operation are:

**Before School Care: 6:45am to 8:45am**

**After School Care: 3:30pm to 6:30pm**

**After School Care: 3:00pm to 6:30pm (Wednesday)**

**Holiday Programs run each term holiday**  
You can book on TeamKids Keysborough Gardens



# Uniform Reminders

The wearing of uniform is compulsory at Keysborough Gardens Primary school.  
All our uniform can be purchased at PSW, Unit 1, 9-11 South Link, Dandenong South, 3157 or  
online [click here](#)



polo shirt



long sleeve shirt



jumper



zip up jacket



bag



shorts



pants



skort



summer dress



broad brim hat



school beanie



winter tunic



white skivvy



navy or white socks



navy tights



black shoes or  
runners

## These items are not permitted as part of our uniform

